

NEBRASKA NATIONAL GUARD
HUMAN RESOURCES OFFICE
2433 NORTHWEST 24TH STREET
LINCOLN, NEBRASKA 68524

ACTIVE GUARD RESERVE VACANCY ANNOUNCEMENT

Announcement Number: AGR-AR-25-078

Closing Date: 19 May 2025

Position Title: State Partnership Program Director (10312)

Location: JFHQ, Lincoln, NE

Military Grade Range: Minimum CPT/O3 - Maximum MAJ/O4

Military Requirements: Designated Area of Concentration (AOC) for this position is 01A. CPT/O3s must be Company Command complete, Captain's Career Course complete, and have 4 years time-in-grade, as of the closing date of this announcement. Must possess and maintain a valid SECRET security clearance. **Applicants will review the qualifications for the award of this MOS in Department of the Army Pamphlet (DA PAM) 611-21, paragraph 5-3. Failure to review these qualifications may result in the applicant not being eligible for the position.**

Area of Consideration: All on-board AGR members of the Nebraska Army National Guard meeting the minimum requirements may submit applications for this position. **All current hiring procedures will be in accordance with NEARNG Selection Process Policy guidelines. AGR's within 24 months of initial tour or 18 months of assignment or reassignment of closing date of this announcement requires a stabilization waiver. Stabilization waiver request must be submitted with application by closing date.**

Qualified applicants will be referred to the selecting official in the following order.

Area 1: On-board AGR members of the Nebraska Army National Guard in the rank of MAJ/O4 who meet the military requirements as listed above.

Area 2: N/A.

Area 3: Transfers of **on-board** AGR personnel (CPT/O3) who meet the military requirements as listed above.

Area 4: N/A.

General Requirements:

1. The ability to research and interpret regulatory guidance.
2. The ability to communicate effectively, both orally and in writing with senior government officials.
3. The ability to implement and manage programs.
4. Review and consolidate reports, statistics, and applications and prepare recommendations.
5. The skills required to lead staff.
6. Must apply for and maintain official government passport.

Summary of Duties: The SPP-D (State Partnership Program Director) within the Nebraska National Guard is a key position responsible for coordinating and managing the State Partnership Program (SPP), a security cooperation program between the National Guard and partner countries. The SPP-D serves as the senior advisor to the NENG J5, Chief of the Joint Staff and TAG-NE on all State Partnership Program and security cooperation activities concerning the NENG. He or she works with various U.S. government agencies, combatant commands, foreign military members, and embassy country teams to accomplish strategic initiatives for TAG-NE, Combatant Commanders, and the US State Department. The SPP-D is the primary point of contact for all SPP activities within their state; they ensure that all approved activities are properly coordinated and managed, including planning, logistics, budgeting, and resource allocation. They also ensure that all SPP activities comply with relevant regulations and procedures. Key function of the SPP-D is working closely with U.S. government agencies, embassy country teams, and other relevant stakeholders to ensure effective implementation of the SPP goals and initiatives. This role requires an in depth understanding of the USEUCOM, USAFRICOM and USINDOPACOM Theater Strategy and associated Partner Country Plans, the NATO and the US State Department Integrated Country Strategy for Partner Countries along with Partner Country Priorities. The SPP-D position requires frequent TDY travel, both CONUS and OCONUS to support the State Partnership Program. Travel often involves interaction with key senior leaders and dignitaries from

US Government agencies and foreign governments. Must possess a strong understanding of the SPP's objectives, which include enabling NENG Soldier/Airmen participation in country engagements, strengthening security cooperation, building relationships with partner nations, and advancing U.S. foreign policy goals.

Application Instructions:

Please read the application instructions as there have been changes to the application and process for applying.

!!! IMPORTANT NOTICE!!!

Applications will be screened after the job closing date, not prior. Please review your application for accuracy before you submit it to HRO. Nothing will be added to the application after 1600 hrs on the closing date.

E-mail may be sent to <mailto:ng.ne.nearng.list.hro-agr-job-apps@army.mil> with a subject line of "Job Application AGR-AR-__-__ (list job announcement number)". Encrypted emails can be accomplished using DoD Safe at <https://safe.apps.mil>. Electronic applications will be submitted as one attachment. Applications submitted in multiple attachments will not be accepted. Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.

* Candidates may apply by submitting a completed *Application for Active Guard/Reserve (AGR) Position*, NGB Form 34-1. Reference AR 135-18 Para 2-3 and NGR 600-5 Para 2-4 the following documents must be submitted. Packets without the appropriate documents or a written explanation will not be processed for interviews. Applicants will use the following checklist to ensure proper documentation is submitted.

___ Yes ___ No 1. Application for Active Guard/Reserve (AGR) Position, **NGB Form 34-1, dated 20131111**. This form can be downloaded from the **Nebraska National Guard Opportunities webpage**. **Previous versions of the form will not be accepted**. Application must be signed and written explanations for YES answers must be provided within the application packet. ___(Initials)

___ Yes ___ No 2. ERB/ORB. Download your validated Selection Board Record Brief ERB/ORB from <https://minuteman.ngb.army.mil/benefits>. **Enlisted applicants who are not MOS qualified for the announced position must include ASVAB scores on their ERB**. ___(Initials)

___ Yes ___ No 3. Last five OER's/NCOER's. Applications must contain their most current OER/NCOER and if unavailable written explanation must be provided. A letter of recommendation or performance must be submitted if you don't have any OER's/NCOER's. ___(Initials)

___ Yes ___ No 4. NGB 23 (RPAM). All Army National Guard Soldiers must submit a NGB 23 dated **within 6 months of closing date**. For non ARNG members, contact the AGR Branch for other options. ___(Initials)

___ Yes ___ No 5. Statement of all active duty performed (DD Form 214, DD Form 215, DD Form 220, or any other forms that show active-duty service). **Statement of all Active Duty performed is not required for AGR personnel**. ___(Initials)

___ Yes ___ No 6. Individual Training Report (ITR) form DTMS showing ACFT and Height/Weight. **The record ACFT score must be passing with a date within 12 months for M-Day and within 6 months for AGR of closing date. Height/Weight is considered current within 6 months of closing date**. You must provide written explanation if you are unable to provide ACFT scores. ___(Initials)

___ Yes ___ No 7. IMR (Individual Medical Readiness) or Flight Physical <https://medpros.mods.army.mil/medprosnew/secure/medical/imr.aspx> with a record **HIV draw within the last 2 years and PHA completion date within 12 months of closing date**. ___(Initials)

____ **Yes** ____ **No** **8.** Applicants will be screened for profiles (the DA 3349 is not required to be sent). Temporary profiles MUST be cleared prior to AGR start date. Any permanent profiles with a PULHES of 3 or 4 must be supported with a Medical Fit for Duty. ____ (Initials)

____ **Yes** ____ **No** **9.** Any additional information/memorandums/letters of recommendation may be submitted that you feel will help qualify your application or for any “no” responses identified on this checklist. ____ (Initials)

To qualify for initial entry in the AGR Program applicants must meet the eligibility requirements in AR 135-18 paragraphs 2-1, 2-2, and 2-3. IAW AR 600-8-2, Flagged ARNG and US Army Reserve (USAR) soldier may not apply for AD or ADT.

In order to comply with United States Department of Defense (DoD) requirements and ensure the safety and security of the missions, programs, property and personnel of the Nebraska Military Department and Nebraska National Guard, employees must obtain the appropriate background investigation and maintain the level of security clearance assigned to their respective work.

Failure to obtain and maintain the designated type of security clearance/background check required for the respective work, may result in a job offer being rescinded, separation of employment, and/or other actions as may be deemed in the best interest of the agency.

Prior to appointment individuals must meet the security clearance requirements for the position or submit the required documents to the Nebraska National Guard Personnel Security Manager for processing the appropriate investigation. Required forms for AGR positions – SF 86, PSIP Initiation Form, Birth Certificate (or other proof of citizenship) and Fingerprints. Technician positions also require the OF 306 and Application/Resume.

The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.

Applications may be submitted by e-mail, postal mail, or hand-delivered to the HRO no later than 1600 hours on the closing date. Applications received after the closing time will not be considered for the position.

Mail applications to: NE National Guard
Human Resource – AGR Branch
2433 NW 24th Street
Lincoln, NE 68524

The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may verify receipt of their application telephonically or via email.

The Nebraska National Guard is an equal opportunity employer; we do not discriminate on the basis of race, gender, sexual orientation, religion, national origin or ethnicity.